

Refund Policy

Graduate Certificate Programs in Wellness Coaching, Health Coaching, Herbal Studies, and Medical Herbalism

In the event that a student withdraws or is terminated from the graduate certificate program, the tuition refund shall be calculated as described below.

Monies due to the student or to the student loan lender will be returned within thirty (30) days from the day of the withdrawal. Termination will be effective on the date of written notice by the student or by the Institute.

The refund policy applies to tuition only. Other fees are not refundable.

A student who withdraws (drops) from a Tai Sophia Graduate Certificate Program before the first class session for the respective billing period will receive a full refund for the courses related to that billing period. There is a 50% refund for a course once the first class begins. There is a 0% refund for a course once the second class begins. Students will receive a refund for courses that have not yet started.

For example, if the billing period covers 2 courses the refund policy will be applied as follows:

	Refund % for Course	Refund % for Billing Period
Withdraw prior to first day of classes for the first course	100%	100%
Withdraw between start of first day of class and second day of class for the first course	50%	75%
Withdraw after start of second day of class for the first course and first day of class for the second course	0%	50%
Withdraw between start of first day of class for the second course and second day of class for the second course	50%	25%
Withdraw after start of second day of class for the second course	0%	0%

If the billing period covers 3 courses the refund policy will be applied as follows:

	Refund % for Course	Refund % for Billing Period
Withdraw prior to first day of classes for the first course	100%	100%
Withdraw between start of first day of class and second day of class for the first course	50%	83%
Withdraw after start of second day of class for the first course and first day of class for the second course	0%	66%
Withdraw between start of first day of class for the second course and second day of class for the second course	50%	50%
Withdraw after start of second day of class for the second course and first day of class for the third course	0%	33%
Withdraw between start of first day of class and second day of class for the third course	50%	16%
Withdraw after start of second day of class for the third course	0%	0%



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